


केनरा बैंक Canara Bank 

सिंडिकेट Syndicate

REQUEST FOR PROPOSAL (RFP)
FOR

“Disposal of One Hundred and Thirty Six Passbook Updating Machines (PUMS) lying at various branches under Bengaluru Circle Office”

[This RFP is limited to Vendors Empanelled by Canara Bank for Disposal of E- Waste].

Issued By
Canara Bank
Technology Management Section
Bengaluru Circle Office
BENGALURU

Address: CANARA BANK, BENGALURU CIRCLE OFFICE
SPENCERS TOWERS, NO 86, M G ROAD, BENGALURU - 560001

Phone No: 080- 25008800 - Ext 130 / 25310036

Email : blrtms@canarabank.com

Email : blrrnap@canarabank.com



SL. No.	Description	Details
1	RFP NO. and Date	06/2021-22 dated 17/08/2021
2	Location Address for submission of Bids [Address for Communication]	The Senior Manager Canara Bank, T M section Circle Office, BENGALURU Spencers Towers, No 86, M G ROAD. PIN - 560001 Tel - 080-25008800 EXTN -130 E-mail - blrtms@canarabank.com
3	Date of Issue	17/08/2021
4	Last Date of Submission of Queries for pre Bid Meeting	The Pre Bid Queries on RFP may be sent through email or in writing at the address specified above, on or before 23 AUG 2021
5	Date of Pre Bid Meeting	24 AUG 2021 03:00PM
6	Last Date of Submission of Bids	27 AUG 2021 BEFORE 05:00PM
7	Date and Time of Opening Bid	31 AUG 2021 03:00PM
8	Date and Time opening of Commercial Bid	31 AUG 2021 03:00PM
9	Cost of Application Money	NIL
10	Earnest Money Deposit (Refundable)	Rs 20,000/- Rupees Twenty Thousand Only (Excl GST)

This Document can be downloaded from Bank's website
<https://www.canarabank.com/tenders.aspx>



A. Instructions to Bidders (ISB)

“Disposal of One Hundred and Thirty Six Passbook Updating Machines (PUMS) lying at various branches under Bengaluru Circle Office”

1. Introduction: Canara Bank, Bengaluru Circle Office intends to dispose Old / Unusable / Obsolete Passbook Updating Machines (PUMS) lying at various branches of Canara Bank , Bangalore Circle.

For this, sealed price quotations are invited from the Empanelled vendors for participation in the Tender process.

2. Scope of Work :

2.1. Scope includes collecting & purchasing old/unusable/obsolete Passbook Updating Machines (PUMS)(*identified by the Bank for disposal*) from Canara Bank branches.

3. Eligibility Criteria:

3.1. This RFP is limited to the Empanelled vendors for disposal of E-Waste with Canara Bank.

3.2. The Empanelled vendors should hold valid Certificate from State Pollution Control Board/Govt Authorities for undertaking E-Waste Disposal as on the date of RFP. The copy of the certificate should be submitted along with the bid.

3.3. The Empanelled vendors quoting for this RFP should agree to the condition to “remove the storage media viz., Hard disk and the same has to be degaussed in front of the Concerned Bank officials before lifting the E-Waste from the Bank”.

3.4. The Empanelled vendors need to submit an undertaking that all the Passbook Updating Machines (PUMS), *as proposed by Canara Bank for disposal* will be disposed off as per e-waste disposal guidelines of State / Central government authorities.

4. Terms & Conditions:

4.1. The bid is non-transferable.

4.2. Incomplete and unsigned price quotations are liable to be rejected.

4.3. EMD amount to be submitted along with the bid. Non submission of the EMD along with bid will not be evaluated. EMD amount may be credited to our following account and UTR No may be mentioned in the Price Schedule.



Canara Bank,

Account No 6924295000001, IFSC CNRB0006924

Name of Beneficiary - Regional Office Bengaluru Rural-2, Bengaluru

- 4.4. Price Schedule (Commercial Offer) is attached with this Tender notice as Annexure-IV.
- 4.5. The empanelled vendors may inspect the items on or before 23 AUG2021, before 03:00 PM and satisfy themselves about the items for which they are bidding for. The Passbook Updating Machines (PUMS) Machines to be collected from various branches in Bengaluru Circle as given in annexure to this RFP. Sample Passbook Updating Machine can be inspected at our Office at No. 86 M G Road, Bengaluru.
- 4.6. The empanelled vendors shall bear all the costs associated with the preparation and submission of its bid, and Canara Bank in no case will be responsible or liable for these costs, regardless of conduct or outcome of bidding process.
- 4.7. All expenses pertaining to de-grouting if grouted, collecting, transporting for disposal (*as per govt guidelines*), is to be borne by the successful bidder.
- 4.8. Item shall be sold to the bidder with highest bid price.
- 4.9. The successful bidder has to remit the total amount incl GST quoted in the bid by way of Demand Draft favoring Canara Bank or NEFT to our account within 7 working days of intimation of being H1 Bidder lest the EMD will be forfeited without any intimation. Account details will be shared to H1 bidder.
- 4.10. The Successful bidder has to lift all the items from disposal site within 4-6 weeks after Issuance of Order. On failure to do so, Canara Bank, T M Section, Circle Office Bengaluru shall have the right to forfeit the entire EMD remitted and Bank may dispose the items through H2/H3 Bidders or any other bidder.
- 4.11. The Successful bidder to comply and ensure with the Tender Clause on degaussing of data as referred in Clause (3.3) above.
- 4.12. The Bank reserves the right to accept or reject any price quotation or cancel the disposal process and reject all quotations at any time, without assigning any reason, thereby without incurring any liability to the affected empanelled bidder or bidders or any obligation to inform the affected empanelled bidder or bidders of the ground for the Bank's



action. The empanelled vendors may on their own interest contact the Bank on the status of the tender after opening of the bids.

4.13. Once the Hardware items are handed over to the successful bidder, the same shall not be taken back by the Bank.

4.14. All the required documents to transport the E-Waste from Bank's location to bidder's location (complying with the Govt Guidelines), will be arranged from the bidder's side. Bank will only give the required declaration.

4.15. Any bid received by the Bank after the last date for submission of bid prescribed by the bank will be rejected and/or returned unopened to the Empanelled bidder, which the bidder has to collect from the Bank.

5. Submission of Bids:

5.1. The bid should be submitted in sealed cover addressed to the Bank at the following address within the date and time specified (Bid details in Brief) above.

The Senior Manager
Canara Bank
Technology Management Section
Circle Office, No.86, M G Road, Spencers Towers,
Bengaluru - 560001

Contact Person/s: Mr.C H Babu Mahesh Kumar, Senior Manager /
Chandrashekar V - Manager
Phone No 080-25008800 EXTN -130 / 25310045

6. Bid System Offer:

6.1. The response to the RFP will be submitted by way of two stage bidding process comprising of Technical & Commercial Bid as detailed below:

6.1.1. Technical Criteria: Indicating their compliance to Technical Compliance and submission of valid Central / State Govt Pollution Control Board certificate along with the EMD by way of DD.

6.1.2. Commercial Bid: Furnishing all relevant information as required as per Bill of Material as per Annexure-IV.

6.1.3. Both the bids sealed and covered should be put in a closed envelope and should be super scribed as "Offer to Disposal of One Hundred and Thirty Six Passbook Updating Machines (PUMS) lying at various branches under Bengaluru Circle Office" on the top of the envelope.



6.1.4. The envelope shall bear the RFP No, RFP Details, name & complete postal address of the bidder and authority to whom the Bid is submitted.

6.1.5. The envelope/s should be properly sealed and submitted.

6.1.6. All documents must be duly signed by the authorized signatory of the bidder. No overwriting, erasures are permitted.

7. Amendment to Bidding Document:

7.1. At any time prior to deadline for submission of Bids, the Bank, for any reason, whether, at its own initiative or in response to a clarification requested by prospective empanelled bidder, may modify the bidding document, by amendment.

7.2. Notification of amendments will be made available on the Bank's website(i.e. <https://www.canarabank.com/tenders.aspx>) and will be binding on all bidders and no separate communication will be issued in this regard.

7.3. In order to allow reasonable time to prospective bidders to take the amendment into account in preparing their bids, the Bank, at its discretion, may extend the due date for submission of bid for a reasonable period as decided by the Bank for the submission of Bids.

8. Earnest Money Deposit (EMD):

8.1. The bidder shall furnish Earnest Money Deposit (EMD) of Rs.20,000/= (Rupees Twenty thousand Only) by way of Demand Draft drawn on any scheduled bank in favor of Canara Bank payable at Bengaluru / or MSE Certificate and should be kept along with the Bid or remit to our following Account and UTR details to be furnished in the Price Bid. The EMD of the un-successful Bidders will be returned upon the H1 Bidder accepting the order.

Canara Bank,

Account No 6924295000001, IFSC CNRB0006924

Name of Beneficiary - Regional Office Bengaluru Rural-2, Bengaluru

8.2. The EMD may be forfeited:

8.2.1. If the bidder withdraws or amends the bid during the period of bid validity specified in this document.

8.2.2. If the selected bidder fails to accept the order and make the full bid amount within 7 working days in accordance with the terms of the RFP or fails to lift the items within 4-6 weeks after issuance of order.

The Offer submitted and the prices quoted therein shall be valid for 30 days from the date of opening of Commercial Bid. Bid valid for any shorter period shall be rejected by the Bank.



9. Price Composition:

9.1. The price quoted should be only in Indian Rupees.

9.2. The bidder has to give price of all the items separately, as mentioned in Bill of Material as per Annexure-IV.

9.3. The bidders should alone bear the expenses like de-grouting, transportation, loading/unloading charges etc.

9.4. The bidder has to quote applicable GST as mentioned in the Bill of Material.

10. Opening of Bids:

10.1. Techno-Commercial offer will be opened in our office as per date/time mentioned in the Bid details in Brief.

10.2. The representative of the bidder can be present for the opening of the Bid. No separate intimation will be given in this regard to the bidders for deputing their representative. The bid will be opened in the presence of Bidder's representative and Bank Officials.

10.3. Non-attendance at the bid opening will not be a cause for disqualification of a bidder.

11. Evaluation Criteria:

11.1. Bids which are qualified in Eligibility/Technical Criteria would be considered for Commercial Evaluation.

11.2. For Commercial evaluation, Total Bid Price i.e. Total Cost of all the units will be the basis of comparison amongst the eligible bidders to rank them, in order to determine the Highest Evaluated Bid.

11.3. After completing the above process, the Bank will declare H1, H2, H3.... Bidder in order to determine the Highest evaluated Bid (H1) and will award the contract to the H1 Bidder. In case of failure or refusal to execute the order, Canara Bank, TM Section, Circle Office Bengaluru shall have the right to dispose the items to H2/H3 bidder or any other bidder on matching the H1 (Highest) prices.



Annexure-IV

Bill of Material

Price Schedule for Hardware items to be disposed

To,

The Senior Manager
Canara Bank
Technology Management Section
Bengaluru Circle Office
Spencers Towers, No. 86, M G Road, Bengaluru - 560 001

We declare that we have inspected the hardware items and are interested to purchase the same on "As is where is Basis". Our offer for the items is as below:

Sl. No.	Item Description	Qty	Unit Price (Rs.)	Total Cost (Rs.)	Applicable GST 18%	Total Cost with GST
1	PASSBOOK UPDATING MACHINES(PUMS)	136				

Note:

- I. The item price is inclusive of all misc. charges like transportation, labour, all taxes or any other expenses. We have gone through all the terms and conditions in the tender document and agree with the same. We understand that in event of non-compliance of the terms and conditions of the tender, our tender can be cancelled at any time of the tender process.
- II. The bidder has to quote for each line item.
- III. The Unit cost should be given in full INR (i..e,Without decimal places).
- IV. In case of discrepancy between unit price and Total price, the unit price shall prevail.
- V. We understand that the bank is not bound to accept the tender either in part or in full and that the bank has right to reject the offer in full or in part without assigning reasons whatsoever

Place:

Date: _____

Seal & Signature of Authorized signatory of the Bidder



Details of the Bank Locations (Branches/Offices) where the E-Waste is available for Inspection.

Sl No	Details of Canara Bank Office where the PASSBOOK UPDATING MACHINES (PUMS) Machineis available for inspection	Contact Person Details
1.	Canara Bank, Technology Management Section Bengaluru Circle Office, NO 86 M G Road Bengaluru - 560001	Babu Mahesh Kumar- 080-25310045

Kindly note - Successful Bidder has to lift the PASSBOOK UPDATING MACHINES (PUMS) from the branches as given in annexure to this RFP. Contact Numbers of branches will be shared to H1 Bidder.



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अंचल कार्यालय/Circle Office

बेंगलूर/Bangalore

E-mail: blrtms@canarabank.com

ANNEXURE TO RFP 06/2021-22 DATED 17 AUG 2021.

Name and location of branches from where Passbook updating machines (PUMS) to be lifted/collected.

Sl.No	DPCode	BranchName	MAKE
1	402	BANGALORE AVENUE ROAD	FORBES
2	2828	BANGALORE B D A	FORBES
3	404	BANGALORE CANTONMENT	FORBES
4	405	BANGALORE CHAMARAJPET	FORBES
5	431	BANGALORE CUNNINGHAM ROAD	FORBES
6	1168	BANGALORE INFANTRY ROAD	FORBES
7	422	BANGALORE KUMARA PARK WEST	FORBES
8	887	BANGALORE LAVELLE ROAD	FORBES
9	788	BANGALORE MADHAVANAGAR	FORBES
10	424	BANGALORE LANGFORD TOWN	FORBES
11	681	BANGALORE SHANTHINAGAR	FORBES
12	1370	BANGALORE VASANTHANAGAR	FORBES
13	412	BANGALORE MAJESTIC	FORBES
14	3468	BANGALORE ATTIBELE	FORBES
15	4785	BANGALORE SINGASANDRA	FORBES
16	3848	BANGALORE BROOKEFIELD	FORBES
17	3006	BANGALORE ELECTRONIC CITY	FORBES
18	2673	BANGALORE H S R LAYOUT	FORBES
19	2739	BANGALORE HAL III STAGE	FORBES

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20	2757	BANGALORE DODDAKANNAHALLI	FORBES
21	430	BANGALORE INDIRANAGAR	FORBES
22	1420	BOMMASANDRA (MAIN)	FORBES
23	4789	BANGALORE Dommasandrasarjapur road	FORBES
24	791	BANGALORE ULSOOR	FORBES
25	2727	BANGALORE SRI SATYA SAI HOSTEL	FORBES
26	790	BANGALORE VIVEKNAGAR	FORBES
27	1065	CHANDAPUR CIRCLE	FORBES
28	3246	BANGALORE R.T. NAGAR	FORBES
29	2891	BANGALORE BAGALAGUNTE	FORBES
30	429	BANGALORE BENSON TOWN	FORBES
31	2973	BANGALORE BHUVANESHWARINAGAR	FORBES
32	2737	BANGALORE GKVK BRANCH	FORBES
33	407	BANGALORE FRASER TOWN	FORBES
34	432	BANGALORE D'COSTA SQUARE	FORBES
35	425	BANGALORE HEBBAL	FORBES
36	683	BANGALORE INDIAN INSTITUTE OF SCIENCE	FORBES
37	3043	BANGALORE HENNUR ROAD	FORBES
38	2456	BANGALORE KALYANANAGAR (BANASWADI)	FORBES
39	3195	BANGALORE JALAHALLI	FORBES
40	3219	BANGALORE KRISHNARAJAPURAM	FORBES
41	793	BANGALORE NANDIDURGA ROAD	FORBES
42	2760	BANGALORE SAHAKARANAGAR	FORBES
43	3404	BANGALORE HESARAGHATTA	FORBES
44	3247	BANGALORE RAMAKRISHNA HEGDE NAGAR	FORBES
45	2699	BANGALORE SANJAYNAGAR	FORBES
46	2615	BANGALORE VIDYARANYAPURA	FORBES
47	1812	BANGALORE YELAHANKA SATELLITE TOWN	FORBES
48	598	HOSKOTE	FORBES
49	436	THYAMAGONDLU	FORBES

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50	925	BAGEPALLI	FORBES
51	485	BANGARPET (MAIN)	FORBES
52	1881	DASARAHOSAHALLY	FORBES
53	770	GAURIBIDANUR	FORBES
54	539	KOLAR	FORBES
55	769	MULBAGAL	FORBES
56	486	SIDLAGHATTA	FORBES
57	2513	BANGALORE BSK III STAGE	FORBES
58	1147	BANGALORE BANASHANKARI II STAGE	FORBES
59	3047	BANGALORE BOMMANAHALLI CMC HQ BEGUR MAIN ROAD	FORBES
60	2433	BANGALORE BTM LAYOUT	FORBES
61	473	BANGALORE D V G ROAD	FORBES
62	1821	BANGALORE GIRINAGAR	FORBES
63	472	BANGALORE HANUMANTHANAGAR	FORBES
64	684	BANGALORE LALBAGH WEST	FORBES
65	2885	BANGALORE RAJARAJESHWARINAGAR	FORBES
66	492	BANGALORE J P NAGAR II PHASE	FORBES
67	1371	BANGALORE HOMBEGOWDA NAGAR	FORBES
68	471	BANGALORE JAYANAGAR 4TH 'T' BLOCK	FORBES
69	2643	BANGALORE ISRO LAYOUT	FORBES
70	2613	BANGALORE JAYANAGAR 9TH BLOCK	FORBES
71	1966	BANGALORE KALIDASA LAYOUT	FORBES
72	2476	BANGALORE KONANAKUNTE	FORBES
73	414	BANGALORE VISWESWARAPURAM	FORBES

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74	4009	BANGALORE NOBO NAGAR(PREMISES SHIFTED DP2672)	FORBES
75	2512	BANGALORE PADMANABHANAGAR	FORBES
76	1173	BANGALORE SOUTH END ROAD	FORBES
77	2778	BANGALORE UTTARAHALLI	FORBES
78	428	BANGALORE ASHOKA PILLAR	FORBES
79	408	BANGALORE JAYANAGAR SHOPPING COMPLEX	FORBES
80	2738	BANGALORE MICO BRANCH	FORBES
81	2753	BANGALORE ARAKERE	FORBES
82	2529	BANGALORE BASAVESHWARANAGAR	FORBES
83	423	BANGALORE BYATARAYANAPURA	FORBES
84	3152	BANGALORE EAST-WEST INSTITUTIONS	FORBES
85	1146	BANGALORE VIJAYANAGAR	FORBES
86	3196	BANGALORE HEGGANAHALLI	FORBES
87	2850	BANGALORE KENGARI SATELLITE TOWN	FORBES
88	1174	BANGALORE MAGADI ROAD	FORBES
89	886	BANGALORE MAHALAKSHMI LAYOUT	FORBES
90	1145	Rajajinagar 1st block	FORBES
91	411	BANGALORE RAJAJINAGAR III BLOCK	FORBES
92	682	BANGALORE SRIRAMPURAM	FORBES
93	417	BANGALORE VYALIKAVAl	FORBES
94	794	BANGALORE SESHADRIPURAM	FORBES
95	1146	BANGALORE VIJAYANAGAR	FORBES
96	882	BANGALORE TUMKUR ROAD	FORBES
97	786	BANGALORE SUBRAMANYANAGAR	FORBES
98	3851	MADANAIYAKANAHALLI BANGALORE	FORBES
99	409	BANGALORE MALLESWARAM	FORBES
100	1199	CHIKKABIDARAKALLU	FORBES
101	592	CHANNAPATNA	FORBES
102	594	KANAKAPURA	FORBES
103	516	MANDYA	FORBES

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104	529	NAGAMANGALA	FORBES
105	593	RAMANAGARAM	FORBES
106	8545	KOORGALLY	FORBES
107	2334	MYSORE VIVEKANANDANAGAR	FORBES
108	2981	MYSORE SAKTHINAGAR	FORBES
109	566	MYSORE JAYALAKSHMIPURAM	FORBES
110	1512	MYSORE JAYANAGAR(KUVEMPUNAGAR)	FORBES
111	876	MYSORE THONACHI KOPPAL SARASWATHIPURAM	FORBES
112	1614	MYSORE NANJUMALIGE (LAKSHMIPURAM)	FORBES
113	565	MYSORE NAZARBAD	FORBES
114	1080	MYSORE SIDDARTHANAGAR	FORBES
115	2656	MYSORE VIJAYANAGAR II STAGE	FORBES
116	796	HUNSUR	FORBES
117	795	KOLLEGAL	FORBES
118	530	CHICKANAYAKANAHALLI	FORBES
119	533	HULIYAR	FORBES
120	587	SIRA	FORBES
121	699	TIPTUR	FORBES
122	522	TUMKUR (MAIN)	FORBES
123	1960	TUMKUR HANUMANTHAPURA	FORBES
124	425A	BANGALORE HEBBAL	FORBES
125	10418	SHOOLAY BANGALORE	KRISFO
126	10446	BWSSB BANGALORE	KRISFO
127	10448	BASAVESHWARA RD-BANGALORE	KRISFO
128	10653	H S R LAYOUT BANGALORE	KRISFO
129	10432	INDIRANAGAR BANGALORE	KRISFO
130	10410	FRAZER TOWN BANGALORE	KRISFO
131	10458	GANGANAGAR BANGALORE	KRISFO
132	10440	VISWESWARAPURAM BANGALORE	KRISFO
133	10407	SESHADRIPURAM BANGALORE	KRISFO
134	10427	VIJAYANAGAR BANGALORE	KRISFO
135	10428	YESHWANTHPUR BANGALORE	KRISFO
136	12949	CORPORATE OFFICE	KRISFO



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